

PCJ499H Individual Internship Terms of Reference

About The Canadian Voice of Women for Peace (VOW):

Established in 1960, the Canadian Voice of Women for Peace (VOW) is Canada's oldest national feminist peace group. We are a non-partisan, non-profit membership-based organization with consultative status with the United Nations Economic and Social Council (ECOSOC). VOW values and honours women in all of our diversities and provides women the opportunity to have their voices heard locally, nationally, and internationally on issues concerning peace.

Vision: We are a women's organization using a feminist approach in building and leading cultures of peace.

Mission: We are a national women's organization focused on building cultures of peace through education, advocacy and amplifying the voices of women.

VOW was the Canadian lead group for peace at the Fourth World Conference on Women in Beijing. Members have been active in follow-up activities, including writing the chapter, "Women and Peace" in Take Action for Equality, Development and Peace. We have been attending the Commission on the Status of Women for many years and were part of the international lobby which succeeded in the adoption in 2000 of the landmark Security Council Resolution 1325 on Women, Peace and Security. It reaffirms the important role of women in conflict prevention, management, conflict resolution and sustainable peace.

Recent activities include advocacy at the federal government level for demilitarization and for Canada to sign and ratify the Treaty on the Prohibition of Nuclear Weapons, a leadership role on the No Fighter Jets Coalition to oppose the Canadian government's purchase of F-35 fighter jets, peace advocacy in the months ahead of the start of the Russia-Ukraine war, participation in cross-country peace and anti-NATO protests this past summer, and member participation at the UN Commission on the Status of Women, the Meeting of States Parties to the UN Treaty on the Prohibition of Nuclear Weapons, the UN Oceans Conference, and the 10th Review Conference of the Nuclear Nonproliferation Treaty.

Role or Position Objective: Student Peace Intern

VOW is seeking one or two bright, passionate, self-starters for a 3-month internship from September 12th to December 9th 2022. Working under the guidance of VOW's Senior Campaigner and in collaboration with VOW's Peace Campaigner, the interns will contribute to our disarmament advocacy program to help raise public and political support for the UN Secretary General's Agenda for Disarmament. The interns will gain valuable experience in research, writing, campaigning, outreach, and program development and delivery. In addition, the interns will contribute to content creation for social media and blog articles. This is a unique opportunity to gain a deeper understanding of programming and communications activities for a small, national non-profit organization with a long history in Canada and a strong reputation nationally and internationally.

During the period of the internship, interns will work closely with our campaign volunteers and staff, and be supervised by experienced members of our team, with the potential to connect with partners and other stakeholders. The ideal candidates will have a strong interest in feminism

and gender analysis, disarmament, peace advocacy and public education, and environmental sustainability, as well as collective action.

In this role, interns will:

- Work with a disarmament project team within VOW
- Be involved in outreach to youth and other members of the public and in government lobbying
- Research disarmament issues and develop content for the VOW website on building a culture of peace
- Produce content for social media and blog posts
- Liaise with our Senior Campaigner, Peace Campaigner, and Administrative Coordinator

Supervision: This position is supervised by Tamara Lorincz, VOW Senior Campaigner and past VOW board member. The expectation is biweekly Zoom meetings and regular email updates.

Duration: 8 hours per week for 12 weeks, September 12th to December 9th, 2022

Location: Remote

Skills and Qualifications:

- Strong knowledge of/interest in feminism and gender analysis, disarmament, peace advocacy and public education, and environmental sustainability, as well as collective action
- Excellent writing and communication skills, including proper grammar, sentence structure and spelling
- Proven ability to produce quality research and disseminate the findings
- Willingness to be proactive, problem-solve and take on new challenges
- Exceptional organizational skills
- Passionate self-starter
- Experience with the following office and social media platforms/software an asset: Google Docs, Zoom, Canva, Facebook, Instagram, Twitter
- Ability to work in English

Internship Deliverables:

Program Development and Delivery (50%)

- Develop a work plan with VOW's Senior Campaigner, Peace Campaigner, and other interns
- Research and prepare background documents on disarmament topics
- Help to plan disarmament education and action webinars
- Lobby Members of Parliament
- Write reports on events and meetings that are planned as part of the internship

Publications: (20%)

- The interns will each produce at least two (2) high quality blog posts to publish on VOW's website and will contribute to our social media campaigns

Outreach (25%)

- Help to plan webinars, newsletter content, and other outreach
- Support development of infographics, fact sheets, and other documents as needed
- Participate in coalition meetings as available, such as the No Fighter Jets Coalition and the Canada-Wide Peace and Justice Network

Reflective Essay (5%)

- A short essay (500-1000 words) in which you describe the internship experience and reflect on its applicability to the PCJ academic program **(to be graded by the PCJ Program)**

How to Apply:

- Please email your resume, and a cover letter indicating your alignment with the role and qualifications noted above, to Anne Carbert, Administrative Coordinator, at info@vowpeace.org, with the subject line PCJ Internship Application. **Please copy pcj.program@utoronto.ca on your application.**
- Applications will be accepted until 11:59pm on August 30th. Two positions are available for this opportunity.
- **Note:** PCJ interns will be enrolled in Fall: PCJ499H1F and receive 0.5 FCE academic credit upon successful completion of the internship