



## **HanVoice Internship (September – December, 2022)**

### **About HanVoice:**

HanVoice is a federally incorporated not-for-profit corporation (final stages of charity registration) in Canada working to strengthen Canada's engagement in the Korean Peninsula and advance human rights in North Korea. HanVoice is the only organization in Canada working on North Korea-related issues. HanVoice operationalizes its mission through refugee resettlement, human rights education, and policy development. HanVoice has two full-time staff members, over 30 volunteer directors, and over 300 volunteers in nearly 20 chapters across Canada.

For 15 years, HanVoice led the lobbying efforts to obtain a special public policy with the Minister of Immigration, Refugees, Citizenship Canada (IRCC) to enable the historic pilot program to resettle 5 North Korean refugee families through private sponsorship. HanVoice also convened a global summit of human rights practitioners, policymakers, and experts in 2021 commissioned by the U.S. National Endowment for Democracy based in Washington, D.C.; appeared as subject-matter experts and human rights practitioners on over 350 news outlets globally including The Associated Press, Washington Post, Wall St. Journal, and CBC News; and testified six times in the House of Commons and Senate of Canada with over 400 minutes of oral testimony and over 20,000 words entered into the parliamentary record, along with meeting with every Minister of IRCC since 2013.

### **Role or Position Objective:**

HanVoice is seeking 3 bright, passionate, self-starters for a 3-month internship from September 1 to November 25, 2022. Working closely under the guidance of the Executive Director, the intern will gain valuable experience in researching, data management, program delivery, as well as monitoring and assessing evaluation indicators. This is a unique opportunity to gain a deeper understanding of programming activities, particularly in the North Korean policy space.

Building on our global summit in 2021, we will convene a three-day follow-up regional conference in South Korea in November 2022. We will gather 20 human rights practitioners and experts, and 10 emerging North Korean escapee leaders. We aim to strengthen the human rights community in South Korea, and by doing so, strengthen the global movement, by empowering and building capacity in working-level practitioners and next-generation leaders; engaging young North Korean escapee leaders as new partners and practitioners to advance human rights in North Korea; and increasing coordination of action items under the guiding principles, objectives, and goals established at the 2021 summit. The selected interns will help facilitate the research leading up to, during, and following the conference, as well as assisting with post-conference monitoring and evaluation efforts.

The ideal candidate will have a strong interest in human rights and refugee issues, particularly in the context of the Indo-Pacific Region.

### **In this role, you will:**

- Participate in the collection, analysis, and reporting of quantitative and qualitative information including transcription, translation, and coding data
- Draft a report summarizing findings of quantitative and qualitative information collected



- Liaise with stakeholders to support monitoring and evaluation efforts
- Identify sources of funding, prepare funding proposals, and submit funding applications

**Supervision:** This position is supervised by Executive Director, Sean Chung

**Duration:** 8 hours per week for 12 weeks, Sep 1 – Nov 25, 2022

**Location:** Remote/32 Britain St, Toronto ON M5A 1R6

**Skills and Qualifications:**

- Strong knowledge of/interest in human rights and refugee issues
- Excellent writing and communication skills
- Proven ability to produce quality research and disseminate the findings
- Willingness to be proactive, problem-solve and take on new challenges
- Exceptional organizational skills
- Passionate self-starter
- Ability to work in English (Korean proficiency is highly preferred)

**Internship Deliverables:**

**Conference Development, Delivery, and Evaluation (70%)**

- Collect data to analyze and translate into actionable insights
- Facilitate post-conference monitoring and evaluation
- Conduct follow-up with participants and input tracking data
- Conduct research, program evaluation, and track key performance indicators

**Publications: (20%)**

- The Intern will produce a final report to be disseminated to stakeholders.

**Outreach (5%)**

- Support development of infographics, posters and other documents as needed

**Reflective Essay (5%)**

A short essay (500-1000 words) in which you describe the experience and reflect on its applicability to the PCJ academic program (to be graded by the PCJ Program).

**How to Apply:**

- Please email your resume, and a brief cover letter indicating your alignment with the role to Sean Chung at sean@hanvoice.ca. **Please copy [pcj.program@utoronto.ca](mailto:pcj.program@utoronto.ca) on your application.**
- Applications will be accepted until 11:59pm Eastern Standard Time on August 29, 2022. 3 positions are available for this opportunity.
- **Note:** PCJ interns will be enrolled in PCJ499H1F and receive 0.5 FCE academic credit upon successful completion of the internship